



ORBA Green Leadership and Sustainability Award

Purpose:

The purpose of the Award is to promote and recognize environmental stewardship in the Ontario road building industry and to recognize leadership and/or innovative achievement undertaken in support of the objective of environmental stewardship and sustainability by members of the Ontario Road Builders' Association (ORBA/ORBA members).

Scope:

The Award will recognize the efforts of ORBA members who initiate or adopt practices, methods, management approaches, innovations, changes in equipment, materials or other initiatives, to further the objective of environmental protection and sustainability. The Award will also take into account a member's dedication to continuous improvement in environmental stewardship.

Frequency:

The Award is announced annually at the ORBA Annual Convention.

Eligible projects include:

- The Award will recognize work on a project, activity or innovation which falls within the Scope, as described above.
- Work on a public sector federal, municipal or provincial capital or maintenance project.

The Award will recognize activity by the member that:

- Goes beyond the original tender/contract requirements and specifications; and/or
- Activity which was added to the contract at the initiative of the ORBA member (i.e. a member-initiated Change Proposal).

The project / activity / innovation must be implemented at the time of the submission, and the environmental benefits of the activity should be measurable or otherwise predictable through objective supporting information such as data, photographs, 3rd party assessment, etc.

Eligible activity is not limited to a process or activity on specific contracts. For example, the activity could be adopted company-wide (i.e. ongoing company policy, work/workplace change, etc.)

The award will not be awarded more than once to the same company for the same achievement.

Applicant Eligibility Criteria:

The Award is open to all ORBA members, irrespective of whether the eligible activity was performed by the member acting in the capacity of sub-contractor or general contractor.

For activity involved work on a project performed by a member acting in a sub-contractor role, a letter of support from the general contractor must accompany the sub-contractor's award submission.

A general contractor and sub-contractor may also apply for the Award as 'joint applicants.' A general or sub-contractor may also partner with an ORBA associate member to apply as 'joint applicants.'

Applicants will be ineligible if subject to a charge pending or conviction under environmental protection law in the previous 24 months.

Examples of eligible projects:

The following examples of eligible projects/activity/work are provided for illustration purposes only, and are not intended to be an exhaustive list:

- Technology and equipment
- Construction methods and practices
- Products and materials
- Environmental management systems
- General environmental stewardship in delivering the project (project management)
- Education/training for employees

Examples of Sustainability Outcomes:

- Reduced Noise
- Use of Alternative/Renewable Fuel
- Reduced Fuel Consumption

- Increased Recycling on Site
- Reduced erosion/ erosion risk
- Reduced salt use

Recognition Categories:

‘**Outstanding Achievement**’ awarded to one member an annual basis.

‘**Honourable Mention**’ awards will recognize other applicants that have met the Eligibility Criteria and demonstrated a commitment to continuous improvement.

Award Submission Requirements:

All submissions must be received electronically and in hard copy to the below ORBA staff member by **December 01, 2022. No extensions will be given past this date.**

Ashley Manson
Manager, Governance Administration & Executive Assistant to the CEO
ashley.manson@orba.org
905-507-1107 ext. 1508

Selection Panel:

The Outstanding Achievement and Honourable Mention awards will be determined by a Selection Panel made up of ORBA, MTO and OGRA representatives, and independent subject matter experts as may be required. The review process will be supported by ORBA Environmental Committee and ORBA staff. Panel members will review applications, and conduct interviews with applicants and contractors as may be required. Members making an award submission are not eligible to participate on the Selection Panel.

Select Panel Voting Members:

2 MTO Representatives
1 OGRA Representatives
2 ORBA Representatives

Submission Format:

1. Submissions must be filed in a hard copy **OR** digital format:

- One (1) full colour, hard copy **OR** One (1) copy via email
- Photos included should be high resolution, PDF/ JPEG format

2. The title page of the submission should include the following information:

- Short (1 sentence) description or title of the activity
- Company name
- Date of submission
- Award year for which the submission is being made
- Geographic location of the project/activity
- Name of project owner/ project number or another identifier if applicable
- Name of company contact person, phone number, email address to whom questions about the submission should be directed

3. The written submission should not exceed 10 pages in length, excluding the cover page, index page(s), and appendix section.

Submission Content:

1. Description of activity

A written description of the activity/subject of the award submission, including a description of:

- the activity/initiative
- the goal(s) of the activity/initiative
- the implementation/communication of the activity
- the relevant time lines/duration of the activity
- how the activity exceeded the requirements of the contract
- the measurement/metric used to assess success of the activity in meeting its goal(s)

2. Description of the project/work

A written description/ explanation of the undertaking/work involved and the physical conditions in which the activity to be considered for the award took place, including:

- the location of the project/work
- the scope and nature of the project/work
- duration of the project/work;
- a description of the natural features/ environmentally sensitive areas and/or environmental impact considerations, as may be applicable to the project/work location and/or conditions
- photographs, summary data and or other reference information as considered relevant by the applicant
- other information as may be relevant to the location/conditions in which the activity is/was undertaken.

3. Explanation of how the activity met the objectives of the ORBA Green Leadership and Sustainability Award Program

A written description of the benefits of the activity/initiative to the environment and the established objectives of the ORBA Green Leadership and Sustainability Award program.

4. Reference Information

- Application MUST include a copy of the contract between the project owner and the constructor.
- The submission may include other information as considered relevant by the applicant, i.e. photographs, internal or 3rd party data, policy/procedures documents, reports, etc.

5. Other Information

Include any other information/testimonials as may be relevant to understanding the benefits or impacts of the activity (i.e., other awards received, letters of recognition/accolades from owners, community representatives, industry participants, etc.)

6. Best Practices Check List (See check list below)

Applicants must complete the ORBA 'Best Practices' Check List and include the completed Check List in the Appendix section of the submission. Documentation in support of responses provided on the Check List is not required at the time of submission. However, applicants may be asked to provide such information to the Award Committee at a later date.

ORBA BEST PRACTICES CHECK LIST

Please indicate which of the following programs/initiatives are in place in your organization or have been implemented on the project/work which is the subject of the Award submission.

Program/Initiative	In Place at Company Wide	In Place at Specific Project	Not Implemented	Not Applicable	Points Available
Site Maintenance Plan					2
Quality Management System					2
Environmental Management System					2
Environmental Training Program					2
Recycling/Reuse Policy					2
Bio Fuel/Renewable Fuel/Energy Policy					2