



COVID-19

Asphalt Industry Best Practices Guide

Asphalt.

ONTARIO RIDES ON US



The Ontario Asphalt Pavement Council (OAPC - a council of the Ontario Road Builders' Association (ORBA)) recognizes the impact the COVID-19 pandemic may be having on the industry, and in the lives of its workforce and families, and the general public. In regard to the production, delivery and placement of asphalt concrete, health and safety continue to be a first priority during these challenging times. We ask that all members of the asphalt concrete/paving industry consider the following safety reminders and recommendations compiled from industry submissions and resources to prevent or minimize the chance of contracting or transmitting COVID-19:

• DEVELOPING PROTOCOLS

Ensure all in-house measures developed to prevent the spread of COVID-19 are done in compliance with requirements under the *Occupational Health and Safety Act* and associated regulations and public health directives issued by the Chief Medical Officer of Health.

• UNDERSTANDING RESPONSIBILITIES

Everyone has a role to play and this begins with understanding and adhering to general social distancing and specific Personal Protective Equipment (PPE) recommendations.

WHAT TO KNOW & WHAT TO DO

How the Coronavirus is COMMONLY SPREAD



THE AIR
by coughing and sneezing



CLOSE PERSONAL CONTACT
such as touching or shaking hands



TOUCHING AN OBJECT OR SURFACE WITH THE VIRUS ON IT
then touching your mouth, nose or eyes before washing your hands

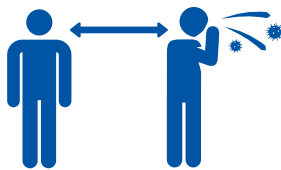
REDUCING RISK:



FREQUENTLY WASH YOUR HANDS
with soap under warm water



USE ALCOHOL-BASED SANITIZERS
if handwashing is not available



AVOID CONTACT
with people displaying symptoms of colds or the flu



COVER YOUR MOUTH AND NOSE
when you sneeze or cough

REDUCING RISK:



ASSISTING IN THE PURCHASE OR PROVIDING
the correct hand sanitizer for your facility



PERSONAL PROTECTION EQUIPMENT (PPE)
such as gowns, masks, eye protection, gloves and shoe covers



DISPOSABLE CLEANING PRODUCTS AND MATERIALS

- Frequently wash your hands with soap and water for at least 20 seconds. When soap and running water are unavailable, use an alcohol-based hand rub with at least 60% alcohol;
- Avoid touching your eyes, nose, or mouth with unwashed hands;
- Follow appropriate respiratory etiquette, which includes covering for coughs and sneezes;
- Avoid close contact with people who are sick;
- Practice social distancing by keeping at a minimum 6 feet from other individuals;
- Do not share PPE;
- Sanitize reusable PPE per manufacturer's recommendation prior to each use; and
- Segregate delivery personnel from plant personnel;
- Wear a mask or face covering like a bandana or scarf, especially when working in close quarters.
- Minimize or eliminate face-to-face training and meetings;
- Minimize or eliminate visitation with non-essential individuals; and
- Minimize or eliminate employee ride-sharing. If necessary, ensure no more than two individuals per vehicle. Ensure adequate ventilation, preferably fresh air, during the vehicular transportation of employees.

ASPHALT INDUSTRY BEST PRACTICES GUIDE

• TOOLS, SUPPLIES AND EQUIPMENT

- Minimize or eliminate sharing of hand tools;
- Use disposable hand towels;
- Clean/disinfect potentially touchable surfaces on equipment, trucks, pickups etc., before and after shifts by the operators;
- Disinfect reusable supplies before and after use;
- Attempt to use/drive the same truck, piece of equipment, or tool; ensure it is disinfected after use;
- Clean surfaces of construction equipment (pavers, end loader, rollers, cranes, etc.) and service/fleet vehicles including steering wheel, gear shift, instrument panels, etc. at the beginning and end of shifts. Use aerosol sanitizers inside closed cabs.

• DOCUMENTATION / WEIGH TICKETS

- Minimize or eliminate sharing of pens;
- Minimize or eliminate transfer of paper tickets or cash. Be careful of using electronic payment tools and ensure the surface is clean or disinfected;
- Utilize electronic-ticketing if possible;
- Where allowed, submit required documentation (inspections, certifications, invoices, prevailing wage reports, etc.) electronically;
- Request third-party haulers to remain in their vehicles, if possible;
- Use a clear plastic sleeve to receive paper material tickets and attach plastic sleeve to paver after each receipt;
- For documents requiring paper copies or wet signatures, utilize drop boxes or other non-contact means to transfer paperwork between Contractor and Owner.
- Refer to the Ontario Ministry of Transportation's guideline for Ticket Collection Procedures During the COVID-19 Outbreak: <https://orba.org/wp-content/uploads/2020/05/PCM-2020-05-Ticket-Collection-COVID-19->

• HAZARD MITIGATION STRATEGIES

- Ensure daily that employees are not symptomatic or have tested positive for COVID-19 (***This needs to be conducted by an authorized representative***);
- Develop a company policy for requiring employees to stay home or self-quarantine;
- Consider developing an Infectious Disease Preparedness and Response Plan.



• TRACKING AND MONITORING WORKFORCE

- Place emphasis on tracking and monitoring activities of the workforce where possible. Such practices ensure, all that have been exposed are notified and that affected areas of the jobsite are disinfected.

• PROTOCOL FOR SAMPLING AND TESTING ASPHALT

- During on-site sampling, interactions with crew members and customer may require using a mask as part of mandatory PPE.
- Where required, samples should be bagged and tagged with the supervising owner representative watching from a distance. Bagged/tagged samples should be placed in the vehicle-trunk of the owner representative, who is responsible for taking the samples to the lab.

• COMMUNICATION

- Establish and ensure there is an appropriate plan and/or reporting protocol that outlines key contacts and backups, the chain of communications, and the processes in-place to communicate important updates.

• INFORMATION RESOURCES:

- Online COVID-19 Self-assessment Tool: <https://ca.thrive.health/covid19/en>
- IHSA Construction Sector Specific COVID-19 Resources: <https://www.ihsa.ca/Urgent-Notices/COVID-19-Main.aspx>
- Public Health Ontario's guide for how to wear a mask: <https://www.publichealthontario.ca/-/media/documents/ncov/factsheet/factsheet-covid-19-how-to-wear-mask.pdf?la=en>
- Occupational Health & Safety Act: <https://www.ontario.ca/laws/statute/90o01>
- Ontario Ministry of Transportation's guideline for Ticket Collection Procedures During the COVID-19 Outbreak: <https://orba.org/wp-content/uploads/2020/05/PCM-2020-05-Ticket-Collection-COVID-19->
- Ontario Government Workplace PPE Supplier Directory: <https://covid-19.ontario.ca/workplace-ppe-supplier-directory#no-back>
- ORBA COVID-19 Response Page - features links to the latest Association, Government and Industry Specific Resources: <https://orba.org/covid-19-orba-response/>



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